

# Financial Accountant – International & Control

**Practice Group/Global Operations team:** International Operations

**Type of vacancy:** Permanent

**Full time/Part time:** Full time

**Location:** Leeds – Office based 2-3 days per week, with occasional travel to other offices

## About Eversheds Sutherland

Eversheds Sutherland represents the combination of two firms with a shared culture, values and commitment to client service excellence. We are each known for our commercial awareness and industry knowledge and for providing innovative and tailored solutions for every client.

As a full service law practice, we act for the public and private sector across the UK, Europe, Middle East, Africa, Asia and the US providing legal advice to clients across the Company Commercial, Employment, Labour & Pensions, Litigation and Dispute Management, and Real Estate practices.

With **74 offices** across **35 countries** worldwide, we have become one of the largest law practices in the world and a great place to work and develop your career.

## Europe

We have offices in Austria, Belgium, Finland, France, Germany, Ireland, Italy, Luxembourg, Netherlands, Nordics and Baltics, Portugal, Spain, Sweden, Switzerland and the UK. We deal constantly with large-scale projects involving multiple jurisdictions as well as countless day-to-day activities that help our clients manage their operations across the world.

We have local knowledge, combined with an international overview, and complex European work is handled by some of the leading lawyers in the business. Our multi-office structure also gives us the flexibility to apply creative and competitive pricing solutions. From our European offices, we specialize in many areas. These include: banking, litigation/international arbitration, competition and regulatory, tax, financial services (including insurance, pensions and funds advisory), M&A and private equity, major international infrastructure projects.

In addition, we have experts in sectors such as real estate, consumer, energy and transport and technology

## The role

Reporting to a Group Finance Manager and part of a team of 8 the role is a central Finance role within Eversheds and broad responsibilities will include:-

- Point of contact for the overseas finance teams
- Understanding of the international group structure and the local operating models
- Review of balance sheet reconciliations prepared across the group as part of financial control framework
- Embedding group policy and control framework internationally
- Assisting on the external audit and financial statement production
- Role model for the Firm's core values and contribute to Finance and the wider business

## Key Responsibilities

### **Detailed responsibilities include:-**

#### **Month end / Year end**

- Ensuring integrity of Balance Sheet, ensuring all balances are globally validated
- Liaison with all areas of finance as appropriate
- Supporting month end and year end close
- Key member of the audit to work closely with the financial auditors
- Assisting with queries

#### **Reporting**

- Preparation of monthly results pack, quarterly Financial Management Accounts, balance sheet summary
- Balance Sheet reporting, reconciliations and controls specifically WIP, debt, provisions
- Assisting in the preparation of the financial statements

#### **Processes, Reconciliations and controls**

- Ensure all monthly journals posted and authorised correctly
- Ensure all P&L and Balance Sheet accounts fully reconciled appropriately
- Reconcile and maintain key balance accounts, including Fixed Assets, debtors, WIP, accruals, prepayments, provisions etc
- Working closely with international regions to ensure reconciliations completed inline with Group standards

- Continuous process improvement of current processes
- Active involvement in finance projects (notably replacement of practice management system)

## Skills & Competencies required

### **Skills and Experience**

- Professionally qualified Accountant (Ideal role for Newly qualified / 1 year PQE)
- Good stakeholder management
- Experience of dealing with international groups preferred
- Experience of operating within a highly effective team
- Excellent communication skills, fluent in English (both written and oral)
- Intermediary/Advanced Excel skills. Will have used Excel in prior roles, able to use pivot tables as well as certain power functions (e.g. vlookup, hlookup, sumifs, Index etc...)

### **Key competencies**

We are seeking the following key attributes:

- Commercial awareness in both approach and delivery
- Strong influencing and persuasion skills
- Excellent written and verbal communication skills, with high attention to detail.
- Creative, Solution oriented and ability to act on own initiative
- Pragmatic, robust and resourceful, with the ability to adapt quickly to different situations and personalities.
- Consistently positive attitude and 'can do' approach.
- Good project management skills and the ability to manage conflicting timescales and multiple projects.
- Organised and efficient with a 'right first time' approach to quality of work.

## Diversity and Inclusion

At Eversheds Sutherland, we recognise that having diverse talent across our business brings many benefits, and we are committed to accessing a wide range of views and thinking in all that we do. A culture of inclusion, where each person feels able to be their true self at work and reach their full potential is key. We recognise that bringing together the perspectives of individuals of all backgrounds, life experiences, preferences and beliefs is critical if we are to serve our global client base, people and communities as a leading global legal practice.

Should you require any reasonable adjustments to enable participation in the recruitment process, please contact us so that we can discuss how best to assist.

We are open to considering flexible working options for our vacancies. Whilst we are not able to offer flexible working across all of our roles, many of our people work flexibly in some way, and we would encourage you to talk to us about this during the hiring process if you would like to explore further.

We are a LGBT+ inclusive employer and are Stonewall Corporate Champions.