EVERSHEDS SUTHERLAND

About Eversheds Sutherland:

Eversheds Sutherland represents the combination of two firms with a shared culture, values and commitment to client service excellence. We are each known for our commercial awareness and industry knowledge and for providing innovative and tailored solutions for every client.

As a full service law practice, we act for the public and private sector across the UK, Europe, Middle East, Africa, Asia and the US providing legal advice to clients across the Company Commercial, Employment, Labour & Pensions, Litigation and Dispute Management, and Real Estate practices.

With **74 offices** across **35 countries** worldwide, we have become one of the largest law practices in the world and a great place to work and develop your career.

Europe

PG/IO Team:	International Operations
Position Type:	Permanent
Location:	Birmingham – 3 days per week, with two fixed team days, the remaining two days will be based from home.
Role Name:	Project Manager for Finance, HR and Governance & Compliance
Reports to:	IT Programme Manager – Finance, Governance & Compliance and HR
About the Role:	Eversheds Sutherland are seeking an experienced IT Project Manager to join our existing Project delivery team. You will be reporting to the IT Programme Manager for Finance, Governance & Compliance and HR and responsible for the day to day delivery of a number of high profile/critical projects.

Key Responsibilities:	• Responsible for the full project lifecycle through design, supplier onboarding, planning, build, deployment and lessons learned. • Responsible for the day to day management of 3rd parties and internal team members working on the delivery of the project. • Creation and ownership of MS project plans, identify and understand dependencies and ensure realistic delivery dates. Report progress against baseline for key milestones. • Creation and ownership of the project RAID log, responsible for ensuring the resolution of all issues and the identification of mitigations for risks. • Responsible for ensuring engagement of key stakeholders and keeping them engaged and up to date with project progress. • Understand and communicate technical solutions and designs to both technical and non-technical audiences. • Working closely with IT, business and 3rd party vendors to understand requirements and deliver effective designs. • Responsible for reporting of the project status, planning and budget management. • Manage, motivate and monitor cross functional teams. • Responsible for handover of solutions to support teams (internal and external) as part of service introduction along with production of relevant handover documentation.
Skills & Experience	Essential: • 5 years + experience in delivering projects related to the implementation of new applications into organisations • Prince 2 certified or equivalent • Good understanding of application system design and the software development lifecycle • Experience of working in both agile and waterfall project frameworks Desirable: • Experience of working with external suppliers including large outsource providers • Previous experience of working within the professional services sector (Legal) • Experience of cloud technologies, SAAS application delivery
Personal Attributes	• Effective leadership, interpersonal and communication skills • The ability to command respect and to create a sense of community amongst the members of the project teams • Good knowledge of techniques for planning, monitoring and controlling projects • Good understanding of the procurement process including negotiation with third parties

	• Ability to go to a low level of understanding in terms of business requirements and the suitability of solutions • Good knowledge of programme and project management methods including MSP and PRINCE2 • Good knowledge of budgeting and resource allocation procedures • The ability to find ways of solving or pre-empting problems
Recruitment Process	• Selection of suitable candidates via CV • Teams interview • Face to Face interview on site in Birmingham • Teams interview with CIO • Appointment