

**Litigation & Dispute Management**  
**Litigation Costs, Funding and Project**  
**Management**  
**Costs Lawyer (Associate)**  
**Location - Cardiff or Manchester**

EVERSHEDS  
SUTHERLAND

### About Eversheds Sutherland

Eversheds Sutherland represents the combination of two firms with a shared culture, values and commitment to client service excellence. We are each known for our commercial awareness and industry knowledge and for providing innovative and tailored solutions for every client.

As a full service law practice, we act for the public and private sector across the UK, Europe, Middle East, Africa, Asia and the US providing legal advice to clients across the Company Commercial, Employment, Labour & Pensions, Litigation and Dispute Management, and Real Estate practices.

With **74 offices** across **35 countries** worldwide, we have become one of the largest law practices in the world and a great place to work and develop your career.

### The Team

Supporting the wider litigation team, the partner led Litigation Costs, Funding and Project Management team provides a range of services to the wider litigation team and external clients. The team is headed by a Partner and includes a number of solicitors, qualified costs lawyers and legal project managers at various levels.

The Costs team deal with all aspects of budgeting, costs recovery and negotiation to include volume defendant insurance work, subrogated costs recovery, and multi million pound commercial disputes and compulsory purchase disputes. The unit also advise clients and fee earners in relation to budgeting and funding options and each fee earner within the team is responsible for managing their own case load and budget, and is eligible to participate in the chargeable hours bonus scheme.

### The Role

Negotiating the recovery and reduction of costs on litigated matters, the role will involve liaison with the relevant fee earner or partner, and the end client, preparation and service of bills of costs and negotiating and settling costs claims. The role will also involve preparing Precedent H court budgets, Points of Dispute, Replies, preparing hearing bundles and Instructions and Briefs to Counsel.

In addition, as a key member of the Costs Unit, responsibilities will include assisting the head of the team with business development including spending time with clients, partners and fee earners, promoting the team and seeking to generate and develop new areas of work.

As part of the joint Costs and LPM teams, there will be an opportunity to assist with the wider project management of large litigation disputes and projects.

### Skills & Experience

- Ideally candidates will be a qualified costs lawyer or a solicitor with at least 4 years of litigation experience, and with a genuine interest in costs' disputes and budgeting.
- Ability to prepare bills of costs; points of dispute, replies and budgets, and manage own case load
- Excellent communication skills in a variety of situations and when dealing with a variety of challenging stakeholders.
- Ability to deliver an outstanding client experience
- Confident and credible in dealing with internal and external stakeholders with the ability to build lasting and strong relationships.
- Follows and adheres to compliance with best practice and firmwide policies.

## Diversity and Inclusion

At Eversheds Sutherland, we recognise that having diverse talent across our business brings many benefits, and we are committed to accessing a wide range of views and thinking in all that we do. A culture of inclusion, where each person feels able to be their true self at work and reach their full potential is key. We recognise that bringing together the perspectives of individuals of all backgrounds, life experiences, preferences and beliefs is critical if we are to serve our global client base, people and communities as a leading global legal practice.

Should you require any reasonable adjustments to enable participation in the recruitment process, please contact us so that we can discuss how best to assist.

We are open to considering flexible working options for our vacancies. Whilst we are not able to offer flexible working across all of our roles, many of our people work flexibly in some way, and we would encourage you to talk to us about this during the hiring process if you would like to explore further.

We are a LGBT+ inclusive employer and are Stonewall Corporate Champions.